



Stellar Repair for Outlook

User Guide 10.0

1. Overview

Stellar Repair for Outlook offers a complete solution to repair damaged Microsoft Outlook Personal Storage (PST) files.

The software repairs corrupt PST files and restores all its content such as e-mails, attachments, contacts, calendars, tasks, journals and also repair accidentally deleted or lost Mailbox items. This minimizes the loss from the PST corruption. **Stellar Repair for Outlook** scans and extracts data from a damaged PST file, repairs it and then saves it as a new usable PST file. To view repaired items, you need to import the new PST file into MS Outlook.

Stellar Repair for Outlook also ensures recovery of accidentally deleted e-mails that you have emptied from the deleted items folder. After recovering the PST file, the software shows its original content. All folders from the original PST file are shown along with their content in a three-pane structure.

Key features:

- New and enhanced GUI.
- Option to preview the deleted item which is displayed in red color.
- Option to save the deleted items in repaired file.
- Option to save and load scan information
- Enables you to view messages in a 3-view format.
- Selective recovery of mails.
- Find option to search mails faster.
- Repairs e-mails, calendar entries, contacts, notes, tasks and journals from damaged PST files.
- Restores formatting from RTF and HTML messages.
- Repairs encrypted PST files.
- Repairs PST files larger than 2GB.
- Repaired file is saved as new PST file on any (including network) disk visible by the host operating system.
- Can save single mail messages in EML, MSG, RTF, HTML, and PDF format. Creates unique profile for individual PST files.
- Enhanced preview feature for calendars, tasks, journals, and contacts.
- Support for MS Office 2019 / 2016 / 2013 / 2010 / 2007.

- Right-click option to save emails in any one of the following formats from preview section itself - MSG, EML, RTF, HTML, and PDF.
- Option to arrange scanned emails and messages as per Date, From, To, Subject, Type, Attachment, Deleted and Importance. You can also arrange the scanned emails in form of groups.

2. Getting Started

Stellar Repair for Outlook repairs corrupt PST files and saves them to your preferred location. It shows the content of repaired PST file in a three-pane structure. After the scanning process, all the repaired emails, notes, journals, tasks, calendar entries and contacts can be viewed in **Stellar Repair for Outlook** window.

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- 2.6. Updating the Software
- 2.7. Stellar Support

2.1. Installation Procedure

Before installing the software, ensure that your system meets the minimum system requirements.

Minimum System Requirements

- **Processor:** Pentium Class
- **Operating System:** Windows 10 / Windows 8.1 / Windows 8 / Windows 7 / Windows Vista
- **Memory:** 2 GB minimum (4 GB recommended)
- **Hard Disk:** 250 MB of free space
- **MS Outlook:** 2019 / 2016 / 2013 / 2010 / 2007
- **Internet Explorer:** Version 7.0 or higher

Note: For saving the repaired PST file you need to have MS Outlook installed in your system.

Note: For large files, it is recommended to have 64 bit Windows, 64 bit MS Outlook and 8 GB RAM.

To install the software:

1. Double-click **StellarRepairforOutlook.exe** executable file to start installation. **Setup** - Stellar Repair for Outlook dialog box is displayed.
2. Click **Next**. **License Agreement** dialog box is displayed.
3. Choose **I accept the agreement** option. **Next** button will be enabled. Click **Next**. **Select Destination Location** dialog box is displayed.
4. Click **Browse** to select the destination path where the setup files will be stored. Click **Next**. **Select Start Menu Folder** dialog box is displayed.
5. Click **Browse** to provide path for program's shortcuts. Click **Next**. **Select Additional Tasks** dialog box is displayed.
6. Select check boxes as per your choice. Click **Next**. **Ready to Install** dialog box is displayed.
7. Review your selections. Click **Back** if you want to change them. Click **Install** to start installation. The Installing window shows the installation process.
8. On completion of the installation process, **Completing the Stellar Repair for Outlook Setup Wizard** window is displayed. Click **Finish**.

Note: Clear Launch **Stellar Repair for Outlook** check box to prevent the software from launching automatically.

Note: *If you have Stellar Repair for Outlook application installed in your system and you have to reinstall MS Outlook/Office for any reason, in that case you need to reinstall the Stellar Repair for Outlook as well.*

2.2. Launching the Software

To launch Stellar Repair for Outlook in Windows 10:

- Click **Start** icon -> All apps -> **Stellar Repair for Outlook** -> **Stellar Repair for Outlook** . Or,
- Double click **Stellar Repair for Outlook** icon on the desktop. Or,
- Click **Stellar Repair for Outlook** tile on the home screen.

To launch Stellar Repair for Outlook in Windows 8.1 / 8:

- Click **Stellar Repair for Outlook** tile on the home screen. Or,
- Double click **Stellar Repair for Outlook** icon on the desktop.

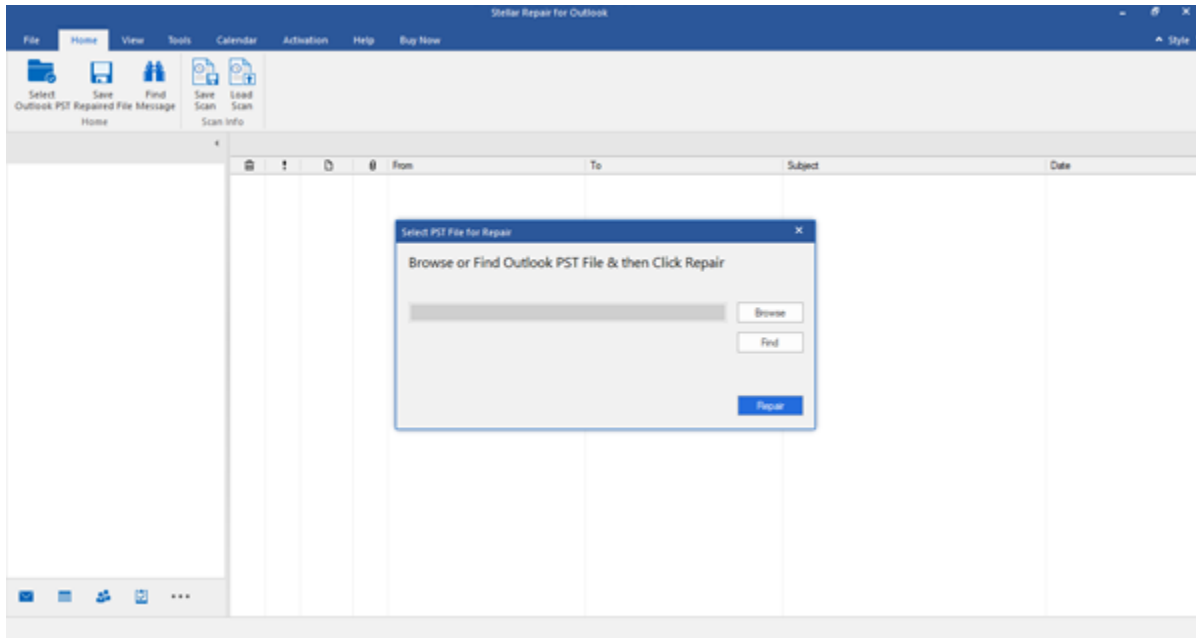
To launch Stellar Repair for Outlook in Windows 7 / Vista:

- Click **Start** -> **Programs** -> **Stellar Repair for Outlook** -> **Stellar Repair for Outlook**. Or,
- Double click **Stellar Repair for Outlook** icon on the desktop. Or,
- Click **Stellar Repair for Outlook** icon in Quick Launch.

2.3. User Interface

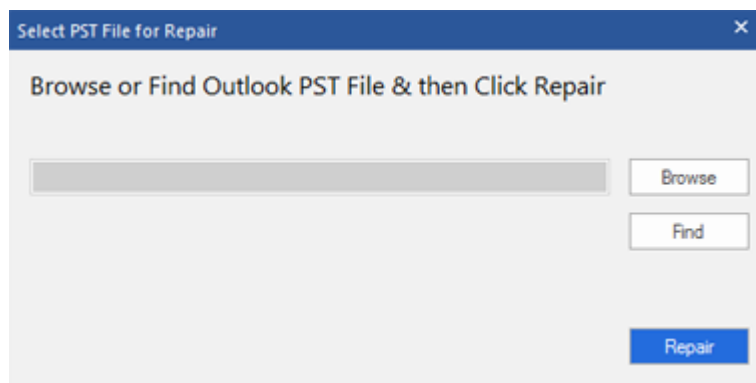
Stellar Repair for Outlook has a simple and easy to use Graphical User Interface (GUI). The GUI of **Stellar Repair for Outlook** resembles the GUI of MS Office 2016.

After launching the software, the main user interface appears as shown below:



The user interface contains menus and buttons that allow you access various features of the software with ease.

When you start **Stellar Repair for Outlook**, the **Select PST File for Repair** dialog box opens as shown below:



To select a PST file, click on **Select Outlook PST** button. **Select PST File for repair** dialog box will appear. Click **Browse** and select the PST file that needs to be repaired and then click **Repair** to start the repairing process.

Stellar Repair for Outlook also allows you to search for PST files, in case you don't know the location of the PST files to be repaired. Click on **Find** button, **Find PST File** dialog box opens. Use **Look in** to specify the drive in which you wish to search for PST files, and then click **Find** to search for files. Click **Repair** to start the repairing process.

2.3.1. Menus

File

Select Outlook PST

Opens Select PST File for Repair dialog box, using which you can select / search for PST files.

Save Repaired File

Saves the repaired PST file at your specified location.

Exit

Closes the application.



File Menu

Home

Select Outlook PST

Opens Select PST File for Repair dialog box, using which you can select / search for PST files.

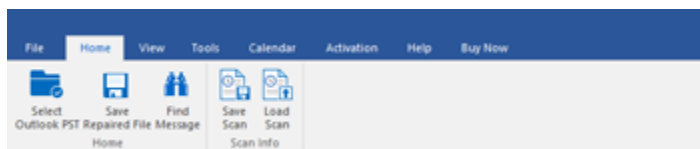
Save Repaired File

Saves the repaired PST file at your specified location.

Find Message

Use this option to search for specific emails and messages from the list of the scanned emails.

Save Scan



Home Menu

Use this option to save the scanned information of files.

Load Scan

Use this option to load the saved scan file.

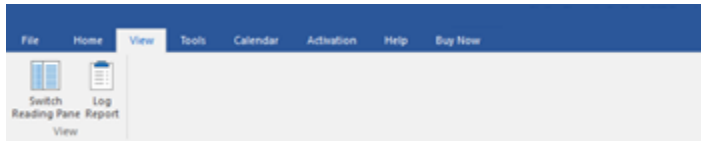
View

Switch Reading Pane

Use this option to switch between horizontal and vertical views of the reading pane.

Log Report

Use this option to view the log report.

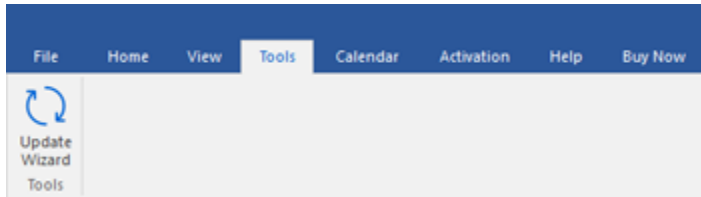


View Menu

Tools

Update Wizard

Use this option update your software



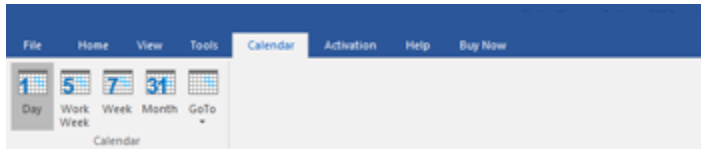
Tools Menu

Calendar

Day

Use this option to list all the entries of a particular day from the list of the scanned emails.

Work Week



Calendar Menu

Use this option to list all the entries of a work week (from Monday to Friday).

Week

Use this option to list all the entries of a week (from Monday to Sunday).

Month

Use this option to list all the entries of a particular month.

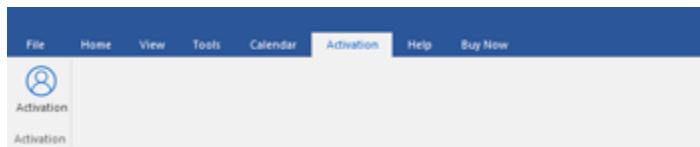
GoTo

Use this option to list all the entries of the current date or any particular date.

Activation

Activation

Use this option to register the software after purchasing the software.



Activation Menu

Help

Help Topics

Use this option to open the help manual of the software.

Knowledgebase

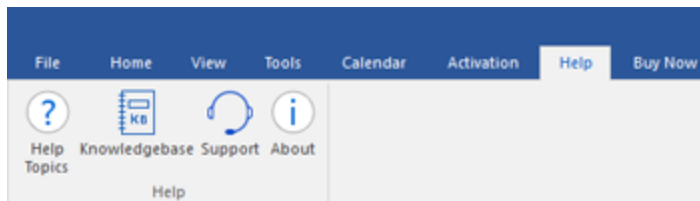
Use this option to visit the [Knowledge Base](#) articles.

Support

Use this option to visit the [support page](#).

About

Use this option to read information about the software.

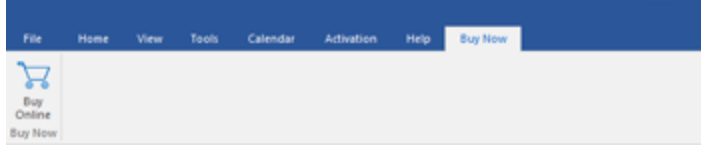


Help Menu

Buy Now

Buy Online

Use this option to [buy](#) **Stellar Repair for Outlook**.



Buy Now Menu

Style

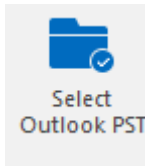
Use this option to switch between various themes for the software, as per your choice. **Stellar Repair for Outlook** offers the following themes: **Office 2016 Colorful Theme**, **Office 2016 White Theme**



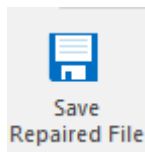
Style Menu

2.3.2. Buttons

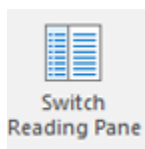
Stellar Repair for Outlook toolbar has following buttons / options:



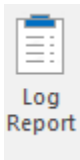
Click this button to open Select PST File for Repair dialog box.



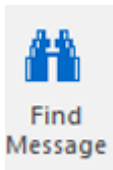
Click this button to save the repaired PST file to a location of your choice.



Click this button to switch between horizontal and vertical views of the reading pane. When you click on a folder in left-pane, by default, the right pane shows the details in horizontal columns position. You can click **Switch Reading Pane** icon to change the position to vertical columns.



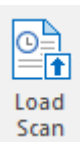
Click this button to view the **log report**, which contains the details of the repairing process.



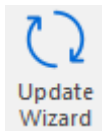
Click this button to open **Find Message** dialog box, using which you can search for specific emails using sender's email, recipient's email, subject, or date.



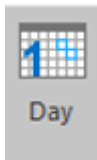
Click this button to save scanned information of files.



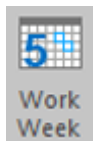
Click this button to load the saved scan files.



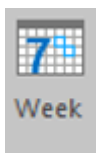
Click this button to update your software. Use this option to check for both, major and minor versions of the software.



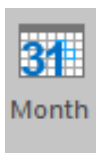
Click this button to list all the entries of one particular day from the list of the scanned emails.



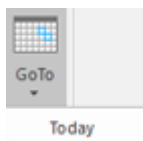
Click this button to list all the entries of a work week (from Monday to Friday).



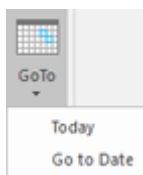
Click this button to list all the entries of a week (from Monday to Sunday).



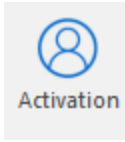
Click this button to list all the entries of a particular month.



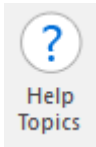
Click this button to list all the entries of the current date.



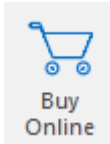
Click this button to list all the entries of a particular day (any single day except the current date).



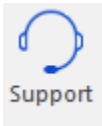
Click this button to activate the software after purchase



Click this button to open the help manual for **Stellar Repair for Outlook**.



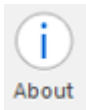
Click this button to purchase the software.



Click this button to open Stellar Information Technology Private Limited online support website.



Click this button to visit the Knowledge Base articles of stellarinfo.com



Click this button to read more information about the software.

2.4. Ordering the Software

To know more about **Stellar Repair for Outlook**, click <https://www.stellarinfo.com/outlook-pst-file-recovery.php>

To purchase the software online, please visit <https://www.stellarinfo.com/email-repair/outlook-pst-repair/buy-now.php>

Alternatively, click on Buy Online icon in Buy Now Menu on the Menu Bar to purchase the software online.

Select either of the methods given above to purchase the software.

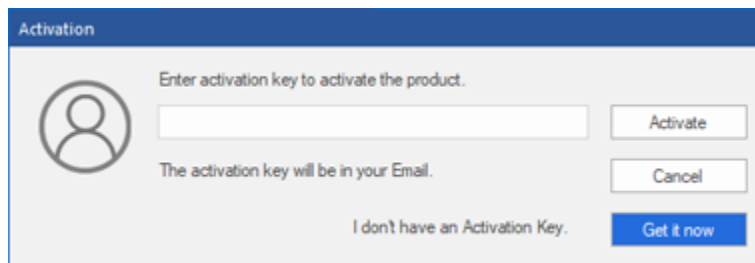
Once the order is confirmed, a serial number will be sent to you through e-mail, which would be required to activate the software.

2.5. Activating the Software

The demo version is just for evaluation purpose and must be eventually activated to use the full functionality of the software. The software can be activated using the Activation Key which you will receive via email after purchasing the software.

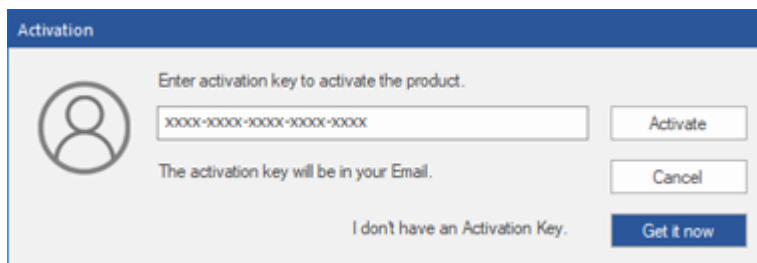
To activate the software:

1. Run demo version of Stellar Repair for Outlook software.
2. On **Activation** menu, click **Activation** button. *Activation window is displayed as shown below:*



The screenshot shows a dialog box titled "Activation". On the left is a user icon. The main text says "Enter activation key to activate the product." Below this is an empty text input field. To the right of the input field are two buttons: "Activate" and "Cancel". Below the input field, it says "The activation key will be in your Email." At the bottom of the dialog, there is a link "I don't have an Activation Key." and a blue button labeled "Get it now".

3. If you don't have the activation key, click **Get it now** button in the window to go online and purchase the product.
4. Once the order is confirmed, an Activation Key gets sent to the email provided.
5. Type the **Activation Key** (received through email after purchasing the product) and click Activate button (**Please ensure that you have an active Internet connection**).



This screenshot is identical to the previous one, but the text input field now contains a placeholder activation key: "xxxx-xxxx-xxxx-xxxx-xxxx". The "Activate" button is now highlighted, indicating it is the active button.

6. The software would automatically communicate with the license server to verify the entered key. If the key you entered is valid, the software will be activated successfully.
7. '*Activation Completed Successfully*' message is displayed after the process gets completed successfully. Click **OK**

2.6. Updating the Software

Stellar releases periodical software updates for **Stellar Repair for Outlook** software. You can update the software to keep it up-to-date. These updates can add a new functionality, feature, service, or any other information that can improve the software. Update option of the application is capable of checking for latest updates. This will check for both latest minor and major versions available online. You can easily download minor version through the update wizard. However, the major version, if available, has to be purchased. While updating the software, it's recommended to close all the running programs.

To update Stellar Repair for Outlook:

1. Go to **Tools** option in **Menu Bar**. Click **Update Wizard**.
2. **Update Wizard** window will open. Click **Next**. The wizard will search for latest updates, and if it finds any new updates, a window will pop up indicating its availability.
3. Click **Next** and the software will download the files from the update server. When the process is complete, the software will upgrade to the latest version.

Live Update may not happen due to following reasons:

- Internet connection failure
- Updates are not available
- Unable to download configuration files
- Unable to locate updated files or version
- Unable to locate executable file

Note: *If a major version is available, you need to purchase the software in order to upgrade it.*

2.7. Stellar Support

Our **Technical Support** professionals will give solutions for all your queries related to **Stellar** products.

You can either call us or go online to our support section at <http://www.stellarinfo.com/support/>

For price details and to place the order <https://www.stellarinfo.com/email-repair/outlook-pst-repair/buy-now.php>

Chat Live with an Online technician at <http://www.stellarinfo.com>

Search in our extensive **Knowledgebase** at <http://www.stellarinfo.com/support/kb>

Submit enquiry at <http://www.stellarinfo.com/support/enquiry.php>

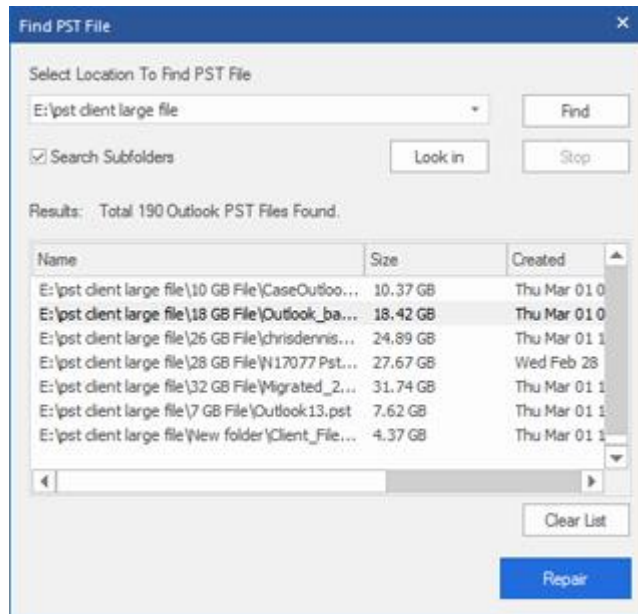
Send e-mail to **Stellar Support** at support@stellarinfo.com

3.1. Find PST Files

Stellar Repair for Outlook allows you to search for PST files in your computer. Using the Find option, you can search for PST files in your computer's drives, folders, and subfolders. However, you can only select one drive at a time to search for PST files.

To Find PST files in drives:

1. Open **Stellar Repair for Outlook**. Select **PST File for Repair** dialog box will appear.
2. Click **Find** button. **Find PST File** dialog box opens.
3. Select the drive you want to search for PST files. Click **Find**.
4. Click **Look in** button to particularly select the folder from the drive.
5. After the search is finished, a list of PST files found in the selected drive is shown in the



Results
section.

6. Select the file you want to repair and click **Repair** button to start the repairing process.

To Find PST files in folders and subfolders:

1. From **Home menu**, click on **Select Outlook PST** icon to open **Select PST File for Repair** dialog box.
2. Click **Find** button. **Find PST File** dialog box opens.
3. In **Find PST File** dialog box, select the drive you want to search for PST files.
4. Click **Look in** button and select the folder from which you want to search PST files. Also, if you want to search subfolders within that folder, select **Search Subfolders** checkbox.
5. Click **Find** button.
6. After the search is finished, list of PST files found in the selected drive is shown in the **Results** section.
7. Select the file you want to repair and click **Repair** button to start the repairing process.

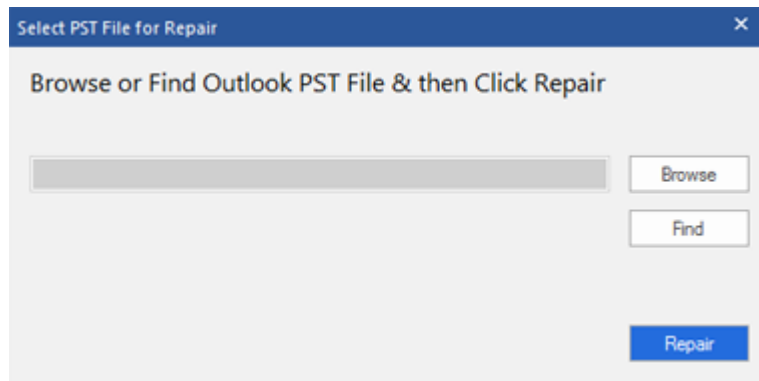
Note: Click **Clear List** button to clear the search result.

3.2. Repair PST Files

If you know the location of PST files, then you can directly specify the location and start repairing e-mails from that file. If you do not know the location, then you can search the required PST file by using the search functionality of **Stellar Repair for Outlook** software.

To repair PST files:

1. Run **Stellar Repair for Outlook** software. From the **Select PST File for Repair** dialog, select the PST files that you want to repair.
2. Click **Repair** to start scanning the selected PST file.
3. The time required for scanning depends on the size of the selected PST file. You can stop the scanning process by clicking **Stop** button, which appears during the scanning process.

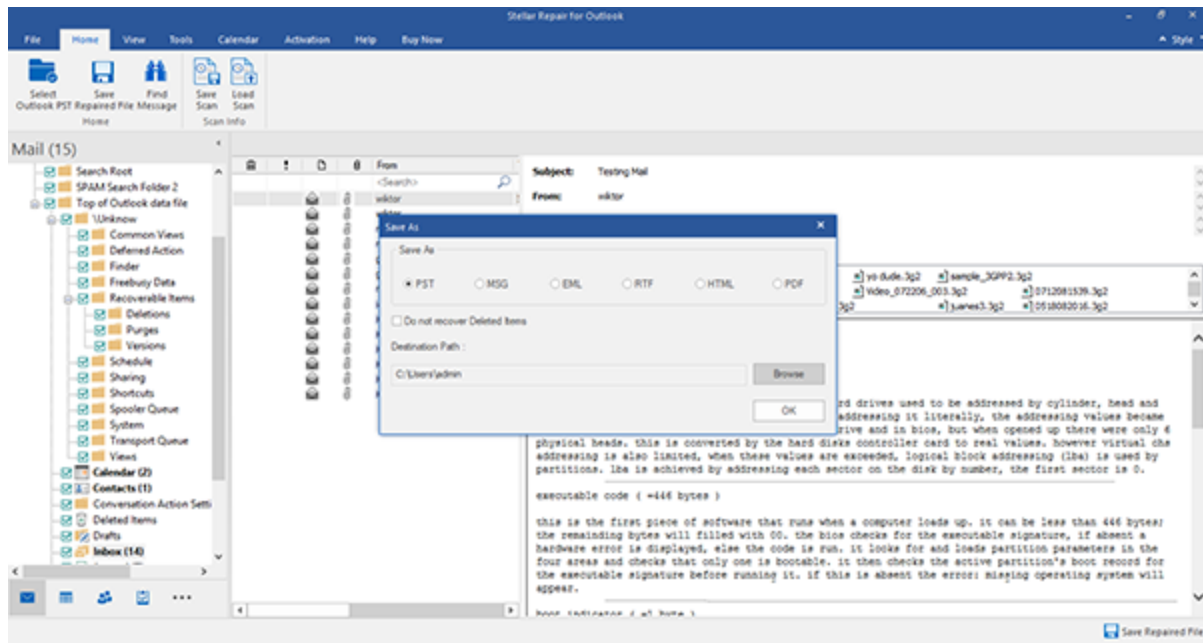


4. After completion of the scanning process. 'Repair complete' dialog box appears. Click **OK**, **Stellar Repair for Outlook** application window shows the preview of the PST file. Recovered emails and other items get displayed hierarchically for easy viewing. The repaired file, along with its original content is shown in a three-pane structure. The deleted items which are recovered get displayed in red color for easy differentiation.

You can get the information of all repaired folders and items in the left-pane, under the root node. The deleted, missing, damaged and corrupt emails gets restored back. Click on a folder to view its emails. Click an email to view its content. In addition to emails, calendar, contacts, tasks, notes, and journals can also be viewed by clicking on their respective tabs.

To switch between vertical and horizontal reading panes, click **Switch Reading Pane** icon in **View Menu**.

5. The software provides many saving options to save the recovered email messages in PST, MSG, DBX, EML, etc file format. To save the repaired PST file, click Save Repaired File icon in Home Menu. 'Save As' dialog box opens. Click Browse.
6. In **Browse for Folder** dialog box, select the location where you want to save the repaired PST file. Click **OK**.



7. The PST file will be saved at your specified location. You will need to import the repaired PST file to Microsoft Outlook in order to use it.

Note: Select the checkbox "Do not Recover Deleted Items" to exclude the deleted items from the repaired file.

Note: You can stop the scan and repair process individually. If you stop the scanning process, then no files will be recovered. If you stop the repairing process, then those files will be shown, that were repaired until the process was stopped. Also, Microsoft Outlook should be closed before starting the scanning process. Recovery of deleted data is not possible after performing compacting or Archiving operation.

3.3. Find, View and Save a Single Message

Stellar Repair for Outlook allows you to find and repair a particular message from the PST file. The software offers a **Find Message** feature, which helps you narrow the search using various search options. You can save a message directly from the search result in EML, MSG, RTF, HTML or PDF format.

To find messages:

1. Click on **Find Message** icon in **Home Menu**. **Find Message** dialog box opens.
2. Specify the search criteria in **Find Message** dialog box.

- In **To** field, specify all or few characters of email ids of recipients. Key words should be separated by a semicolon (;).
- In **From** field, specify all or few characters of email ids of senders. Key words should be separated by a

	From	To	Subject	Date	In Folder
	julian	Wiktor; Veronika; Vah...		18/01/2014 3:49 AM	Deleted It
	julian	Wiktor; Veronika; Vah...		18/01/2014 3:49 AM	Deleted It
	julian	Alex; Daniel; Arsen	Testing Mail No. 999	18/01/2014 2:20 AM	Inbox
	julian	Alex; Daniel; Arsen	Testing Mail No. 999	18/01/2014 2:20 AM	Inbox
	julian	Wiktor; Veronika; Vah...	Testing Mail No. 1000	18/01/2014 2:29 AM	Inbox
	julian	Wiktor; Veronika; Vah...	Testing Mail No. 1000	18/01/2014 2:29 AM	Inbox

Find Message

semicolon
(;).

- In **Subject** field, specify the subject that you need to search.
- If you want to search for emails sent or received on a particular date, select **Select Date Field** checkbox, and select date from **Date** drop box.

3. Click **Find Now** button to start search.

To view messages:

1. After the search is complete, a list of emails that match the search criteria is shown.
2. Double-click on an email to open it in a new window.

To save messages:

- To save any message from the search result list, simply right-click on it and:
 - Select **Save as MSG** to save the message in MSG format.
 - Select **Save as EML** to save the message in EML format.
 - Select **Save as RTF** to save the message in RTF format.
 - Select **Save as HTML** to save the message in HTML format.

- Select **Save as PDF** to save the message in PDF format.

You need to import the message in MS Outlook in order to view it.

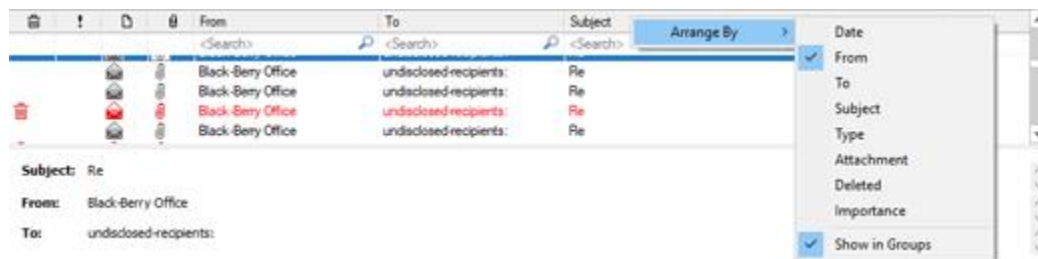
3.4. Arrange Scanned Emails

Stellar Repair for Outlook allows you to arrange the repaired mails as per date, from, to, subject, type, attachment, and importance. This feature helps you to sort and organize the messages into pre-defined groups..

The software provides seven pre-defined, standard arrangements that you can choose from. They are available in the pane listing all the scanned emails / messages.

To arrange scanned email and messages:

1. Run **Stellar Repair for Outlook**.
2. Select the PST file which needs to be repaired.
3. After scanning, the application will list all the emails repaired from the damaged PST file in the preview pane.



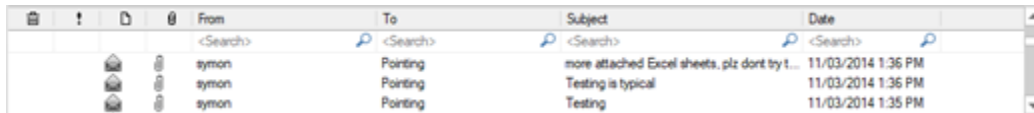
4. Right-click on email grid column headers and you will get the **Arrange By** option.
5. Select either of the following properties from the **Arrange By** list to list the emails as per the selected criteria:
 - **Date**
 - **From**
 - **To**
 - **Subject**
 - **Type**
 - **Attachment**
 - **Deleted**
 - **Importance**
 - **Show in Groups**

Search e-mails option at mail grid

You can search for specific emails from preview pane itself. Once the repaired PST file appears in the preview pane, you can enter the search text in the column header search box to search for emails in a given column. This search is performed on a single column only.

To search for e-mails in preview pane, follow the steps given below:

1. Run **Stellar Repair for Outlook** application.
2. Select the PST file which needs to be repaired.
3. After scanning, the application will list all the emails repaired from the damaged PST file in the preview pane.
4. Enter search text in any of mail grid search box. You can enter text in From, To, Subject, and Date mail grid column headers only.



	From	To	Subject	Date
	<Search>	<Search>	<Search>	<Search>
	symon	Pointing	more attached Excel sheets, plz dont byt...	11/03/2014 1:36 PM
	symon	Pointing	Testing is typical	11/03/2014 1:36 PM
	symon	Pointing	Testing	11/03/2014 1:35 PM

5. The application will show all the emails and messages fulfilling the search criteria.

3.5. Import PST File in Microsoft Outlook

To import PST file in Microsoft Outlook 2019 / 2016 / 2013:

- Open Microsoft Outlook. From **File** Menu, select **Open & Export**.
- Select **Import / Export** option from the right pane.
- From **Import and Export** Wizard window, select Import from another program or file, click **Next**.
- In Import a File dialog box, select Outlook Data File (.pst), click **Next**.
- Click **Browse** to locate the PST file that needs to get imported. In the options box, select an appropriate option. Click **Next**.
- In Import Outlook Data File dialog box, select the folders that should get imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2010:

- Open Microsoft Outlook. From the **File** Menu, select **Open -> Import**.
- From Import and Export Wizard window, select Import from another program or file, click **Next**.
- In Import a File dialog box, select Outlook Data File (.pst), click **Next**.
- Click **Browse** to locate the PST file that needs to get imported. In the options box, select an appropriate option. Click **Next**.
- In Import Outlook Data File dialog box, select the folders that should get imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2007 :

- Open Microsoft Outlook. From the File menu, select **Import and Export**.
- From **Import and Export** Wizard window, select Import from another program or file, click **Next**.
- In Import a File dialog box, select **Personal Folder File (PST)**, click **Next**.
- Click **Browse** to locate the PST file that needs to get imported. In the options box, select an appropriate option. Click **Next**.
- In Import Personal Folders dialog box, select the folders that should get imported in Microsoft Outlook. Click **Finish**.

3.6. Read EML, MSG, RTF, HTML and PDF Files

To read an e-mail saved as an EML file:

1. Navigate to the location where EML file is saved or click on the link displayed in success message dialog box.
2. Double-click to open the file as a regular e-mail in MS Outlook window.

To read an e-mail saved as a MSG file:

1. Navigate to the location where MSG file is saved or click on the link displayed in success message dialog box.
2. Double-click to open the file as a regular e-mail in MS Outlook window.

To read an e-mail saved as a RTF file:

1. Navigate to the location where RTF file is saved or click on the link displayed in success message dialog box.
2. Double-click to open the file in Wordpad.

To read an e-mail saved as a HTML file:

1. Navigate to the location where HTML file is saved or click on the link displayed in success message dialog box.
2. Double-click to open the file in your default browser.

To read an e-mail saved as a PDF file:

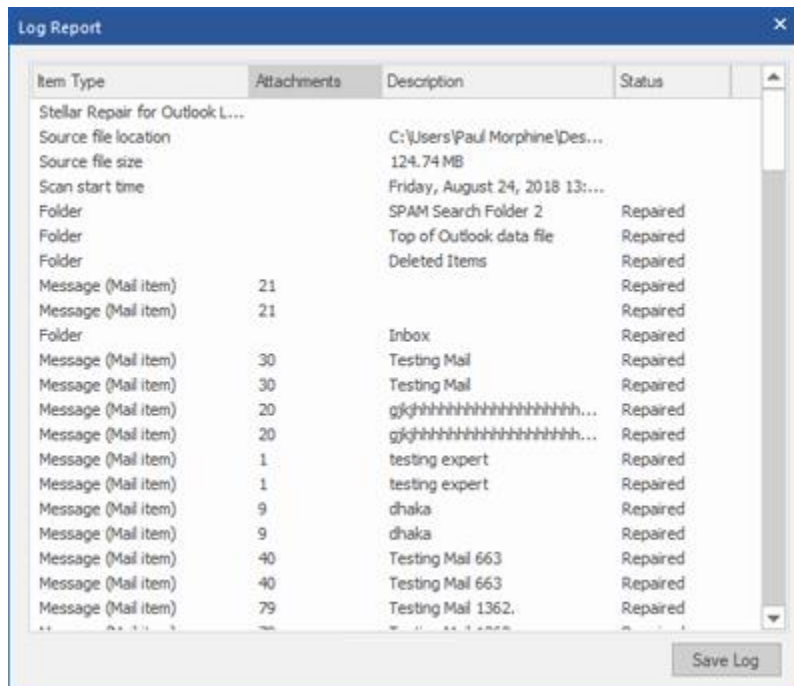
1. Navigate to the location where PDF file is saved or click on the link displayed in success message dialog box.
2. Double-click to open the file in a PDF file reader.

3.7. Save Log Report

With **Stellar Repair for Outlook**, you can save the Log Report to analyze the repairing process at a later stage.

To save log report:

1. From **View** menu, select **Log Report**.
2. In **Log Report** dialog box, click **Save Log**.



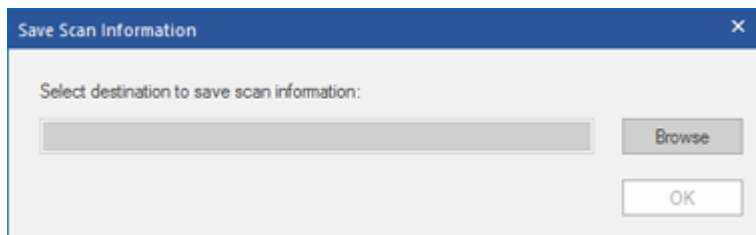
3. In **Save As** dialog box, specify the location where you want to save the log file. Click **Save**.

3.8. Save and Load Scan Information

This option allows you to save the scanned information of files using "Save Scan Info" option and later load the saved scan (.DAT) file using "Load Scan Info" option. This saves time in restoring data as we do not need to scan the corrupt PST file again.

To save scan information from the corrupt PST file, follow the steps given below:

1. From the **Home** menu, select **Save Scan Info**.



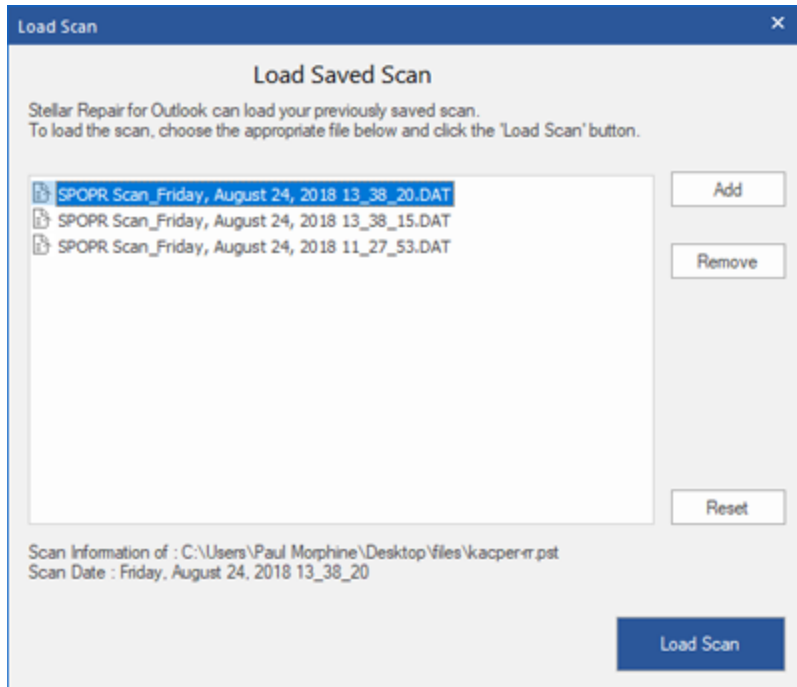
2. **Save Scan Information** dialog box will open. **Browse** to the folder where you want to save the scan information and click **OK**. The information will be saved in .DAT file format.
3. A message box appears, click **OK**.

Load Scan Information

This option is used to start repairing procedure from a saved scan information or .DAT file.

To load scan information of the corrupt PST file, follow the steps given below:

1. To load the scan information click on **Load Scan Info** option from the **Home** menu.



2. **Load Scan** dialog box will appear. This dialog displays list of saved scan information file existing in the system.
3. In case the file you desire is not in the list, click **Add** button and select the desired DAT file.
4. Click **Open**.
5. The file you added gets displayed in the load scan dialog box. Click **Remove** button if you want to remove the save scan (.DAT) file.
6. Click **Reset** button to reset the load scanned list.
7. Click **Load Scan** button.
8. A message box appears, click **OK**.

Note: You can select only one file at a time to start the process of scanning.

4. FAQs

1. Can I save repaired the PST files in any other format?

Yes absolutely, **Stellar Repair for Outlook** can save repaired messages in MSG, EML, RTF, PDF and HTML formats as well.

2. I have forgotten the path of my PST file. Can this application search it for me?

Yes, the application can look for PST file on your system and find it for you easily. There is a dedicated Find option in the application through which you can locate a particular PST and run repair on it.

3. I had run demo and can see preview correctly in PST Repair software window. Do I need to rescan the corrupted file?

Not at all, through the Demo version you can preview repaired file after scanning. This special feature has been included in the tool to make sure that you are able to first preview the repair results on your damaged PST file and only after you are satisfied with the results, you should decide on making the purchase and saving your repaired files.

4. I repaired my PST file, but I'm unable to open my Outlook after repair. How can I solve this problem?

That can happen but we are sure if you follow the steps below you can easily resolve this:

- Open your Windows "Control Panel".
- Double click on "Mail". In the **Mail Setup** dialog box, select **E-mail Accounts** to configure your email account.
- After configuring, close the dialog box and open MS Outlook.
- To view the repaired PST file, you can either select **Open -> Outlook Data File** from the **File Menu** or, Import the PST file in MS Outlook.

5. Can we exclude the deleted items from the recovered mailbox while saving?

Yes, select the checkbox "Do not Recover Deleted Items" to exclude the deleted items from the repaired file.

6. How much time will the Outlook PST Repair software take to repair a PST file?

The scanning time depends upon the corruption level and size of PST file. If the process is running that means that software is still scanning the corrupted file and you have to wait for this scanning process to complete. Once scanning has been completed you will be able to save the repaired file at a desired location.

7. I have repaired my corrupt PST file. But I'm unable to find my contacts. How can I find them?

You can easily locate and access your contacts by following these simple steps:

- Import your repaired PST file into MS Outlook
- Open MS Outlook
- Then press "Ctrl+Shift+F"
- "Find Message / Advanced Find" window will open. Please select "Contacts" under "Look For" tab
- Click on the "Browse" button and select the imported PST file
- Then, click "Find Now"
- Now you will be able to see all the contacts that you were able to preview with the software's Demo Version. You may select the entire contacts listed and drag it to your original contacts list, so that you may use it further.

8. Can I repair a corrupt PST file of size more than 2 GB ?

Absolutely yes, this tool is capable of repairing PST files that are more than 2 GB.

- Please download the demo version and scan your PST file. You can preview all emails and other mailbox items which can be recovered through this tool.
- Please also ensure that you install Microsoft Outlook 2003 or higher for repairing such files

9. I want to analyze the repair process. Can I see the log report at a later stage?

Certainly. The application gives you an option to save and view log reports at any point of time. To view and save log reports just follow the following steps:

- On the View menu, select 'View Log Report'.
- In Stellar Repair for Outlook box, click 'Save Log' and save it at a desired location for viewing it anytime.

10. I have a PST file exceeding 50 GB of size, does the new PST file generated will have same size as that of source PST file?

For large files, **Stellar Repair for Outlook** automatically splits the new PST file in small sizes. The size of the split files will depend on the version of Outlook installed on your computer: If you have Outlook 2007 installed, the new PST will be splitted at approximately 18 GB size. If you have Outlook 2010 or above installed, the new PST will be splitted at approximately 45 GB to 48 GB of size.

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stellar is the world's foremost Data Care Corporation, with expertise in Data Recovery, Data Erasure, Mailbox Conversion, and File Repair software and services. Stellar has been in existence from past 25+ years and is a customer-centric, critically acclaimed, global data recovery, data migration & erasure solutions provider with cost-effective solutions available for large corporate, SMEs & Home Users.

Stellar has a strong presence across USA, Europe & Asia.

Product Line:

Stellar provides a wide range of Do It Yourself (DIY) Software for Consumer as well as Software for Businesses:

Data Recovery

The widest range of data recovery software that helps you recover your valued data lost after accidental format, virus problems, software malfunction, file/directory deletion, or even sabotage!



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The most comprehensive range of file repair software for Windows, Mac and Linux. Recover your files, which have been infected by viruses, malwares or have been damaged by improper shutdown and other corruption-related issues.



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Best software for IT assets disposition. Secure and erase variety of storage media and files from PC/Laptop, Servers, Rack Drives or Mobile devices. Data once erased cannot be recovered by using any data recovery software or service.



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Robust applications to restore inaccessible mailboxes of MS

Database Repair

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damaged database for Microsoft SQL Server, QuickBooks®, Microsoft Access, SQLite and many more.

comprehensive solution in case of any disaster. These software facilitates taking back up of all your mails, contacts, tasks, notes, calendar entries, journals etc. with full & incremental backup options.



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Professional tools to rebuild damaged or corrupt photos, videos, audios, and other multimedia files, from Window and Mac systems. Recover files from hard drives, memory cards, iPods, USB flash drives, digital cameras, IBM Micro Drives and more.

Utility Tools

A range of utility software such as SpeedUp Mac, Drive Clone and Partition Manager for Mac systems as well as Password Recovery for Windows and Password Recovery for Windows Server based systems

Stellar Toolkits

Stellar also provides toolkits that are combination of Powerful Tools Designed for Data Recovery, File repair, Mailbox repair and File Conversion. All in one power packed toolkits to meet the need of every business.



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